

USER MANUAL - MOBILE APPLICATION

Welcome to the User Manual for SAMRAKSHA. This comprehensive guide is designed to provide you with the necessary information and instructions to effectively use and navigate our product. Whether you are a new user or an experienced one, this manual will serve as a valuable resource to help you make the most of our product's features and functionalities.

Purpose of the User Manual:

The purpose of this User Manual is to provide clear and concise instructions on how to use SAMRAKSHA. It aims to assist users in understanding the product's capabilities, features, and how to perform various tasks and operations. By following this manual, you will gain the knowledge and confidence needed to utilize the product efficiently and effectively.

Target Audience:

This User Manual is intended for the public users of SAMRAKSHA mobile application, regardless of their level of expertise. Whether you are a beginner, intermediate, or advanced user, this manual will cater to your needs. It is designed to be user-friendly and accessible, providing step-by-step instructions and helpful tips to assist you in getting the most out of the product.

STEPS TO INSTALL SAMRAKSHA APPLICATION

- 1, Go to Google play store
- 2, Search the **Samraksha** application in search box
- 3, Install the application (click on the install button)

SAMRAKSHA



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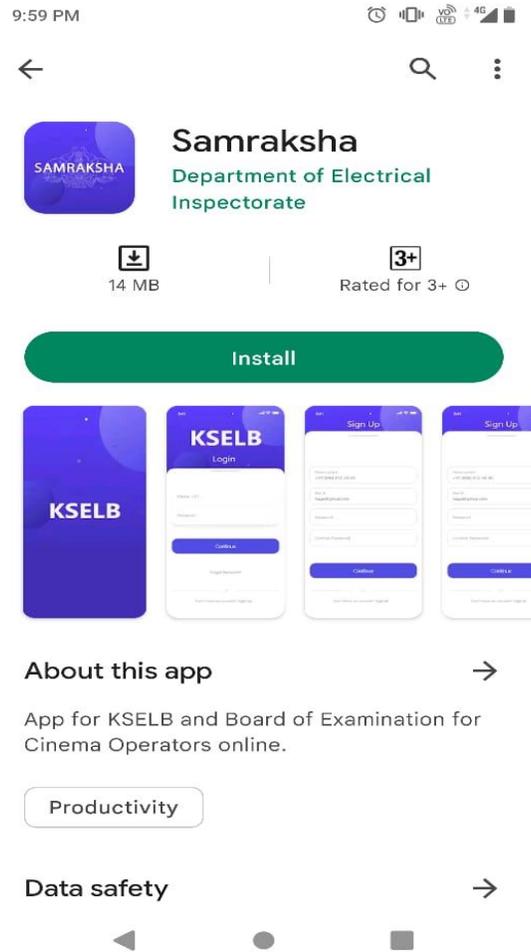


Figure 1: Click the install button

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Figure 2: Figure shows the splash screen

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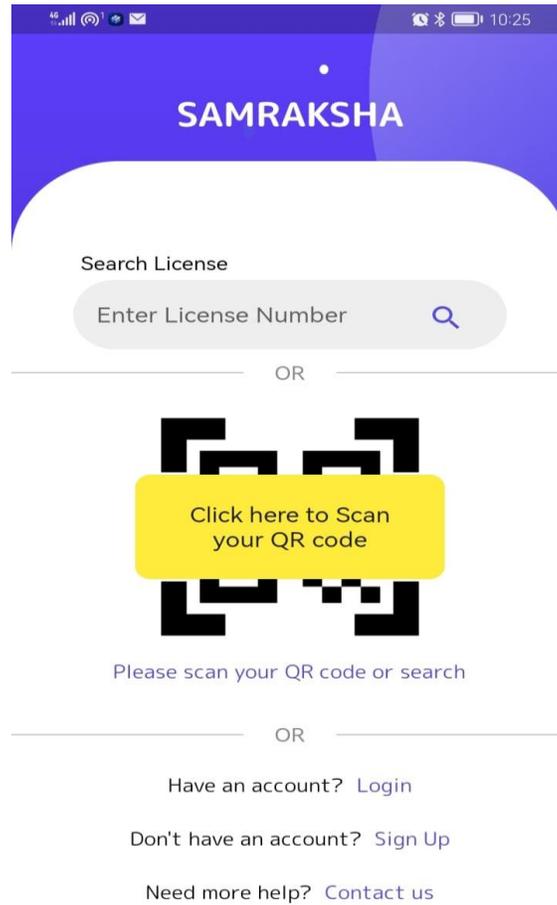


Figure 3: This is the landing page, and users can search their license number here.

SAMRAKSHA

SIGNUP



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The screenshot shows a mobile application interface for signing up. At the top, there is a blue header with a back arrow on the left and the text 'Sign Up' in the center. Below the header is a white rounded rectangle containing five input fields: 'Name', 'Phone Number', 'Mail ID', 'Password', and 'Confirm Password'. Each input field has a horizontal line for text entry. To the right of the 'Password' and 'Confirm Password' fields are small blue icons of an eye with a slash, indicating a toggle for password visibility. Below the input fields is a large blue rounded button with the text 'CONTINUE' in white. Underneath the button is a horizontal line with the text 'OR' in the center. At the bottom of the screen, there is a white navigation bar with three icons: a back arrow, a circle, and a square. The status bar at the very top shows signal strength, Wi-Fi, and battery icons, along with the time '10:34'.

Figure 4: For Signup as a new user, enter the name, mail, password and confirm password and click the continue button

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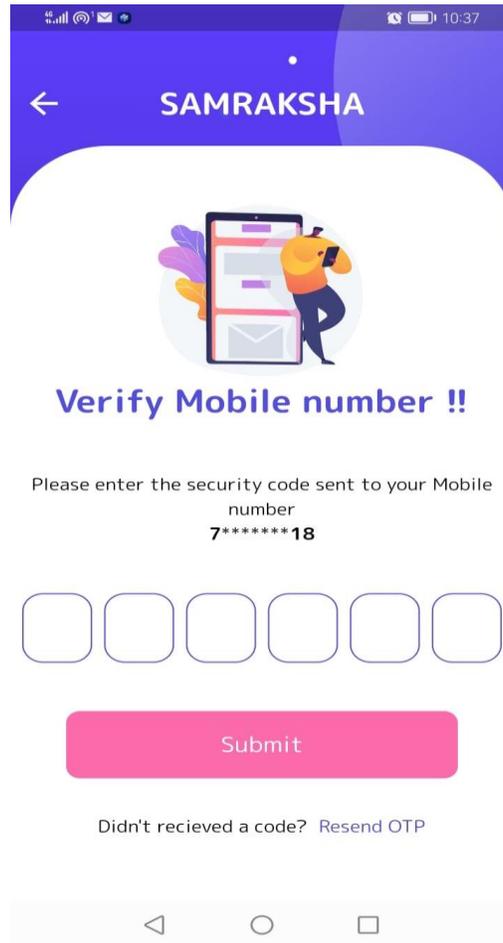


Figure 5: After successful signup, the user will get an OTP in registered mobile number.

Enter the mobile number into the boxes and submit for OTP verification.

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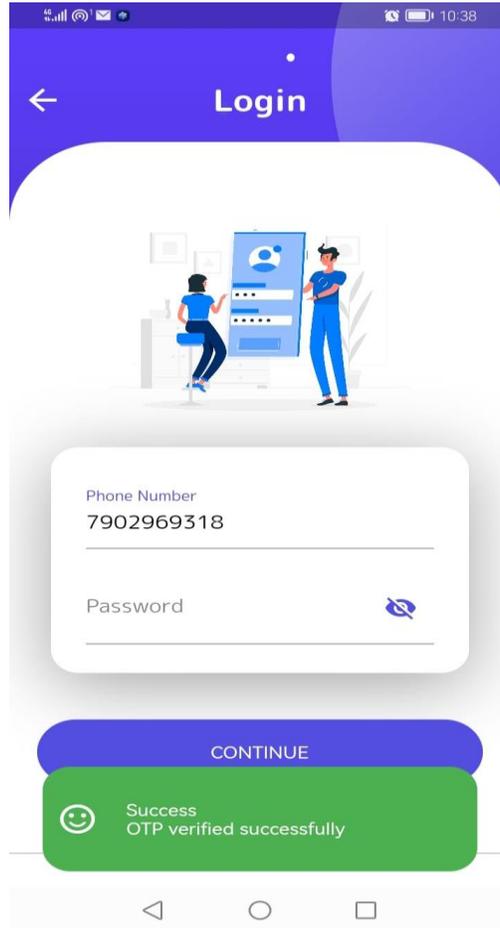


Figure 6: After OTP verification a successful message gets displayed, and it is allowed to login using given credentials.

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LOGIN

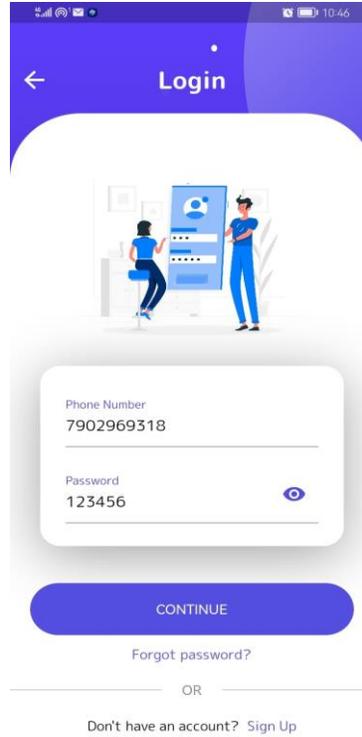
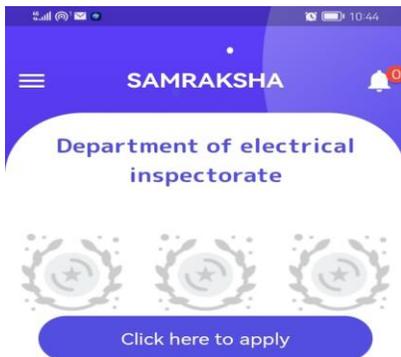


Figure 7: Enter the phone number and password as credentials, and click the continue button. It will redirect to the user dashboard.

DASHBOARD



SAMRAKSHA



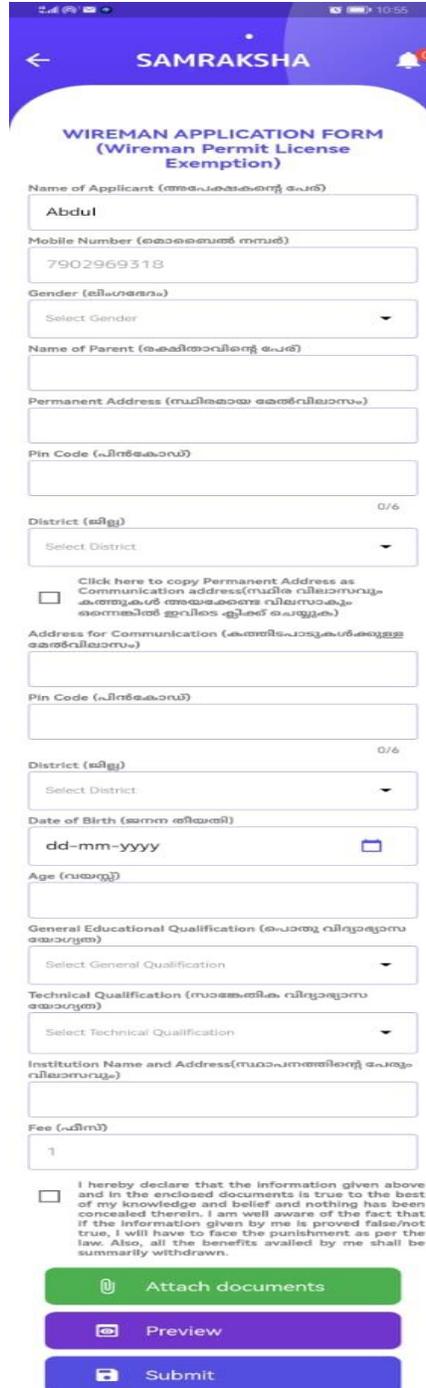
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APPLICATIONS



Figure 8: Select the application for submitting. There will have a list of Applications available along with their Instruction at right corner.

APPLICATION FOR WIREMAN EXEMPTION CATEGORY



The screenshot shows a mobile application interface for the SAMRAKSHA WIREMAN APPLICATION FORM (Wireman Permit License Exemption). The form is titled "WIREMAN APPLICATION FORM (Wireman Permit License Exemption)" and contains the following fields and options:

- Name of Applicant (അപേക്ഷകന്റെ പേര്): Abdul
- Mobile Number (മൊബൈൽ നമ്പർ): 7902969318
- Gender (ലിംഗഭേദം): Select Gender
- Name of Parent (രക്ഷിതാവിന്റെ പേര്):
- Permanent Address (സ്ഥിരമായ താമസവിലാസം):
- Pin Code (പിൻകോഡ്):
- District (ജില്ല): Select District
- Click here to copy Permanent Address as Communication address (സ്ഥിര വിലാസവും കമ്മ്യൂണിക്കേഷൻ അഡ്രസ്സുകളുടെ വിലാസവും തമ്മിൽ ഇവിടെ ക്ലിക്ക് ചെയ്യുക):
- Address for Communication (കമ്മ്യൂണിക്കേഷൻ അഡ്രസ്സ് താമസവിലാസം):
- Pin Code (പിൻകോഡ്):
- District (ജില്ല): Select District
- Date of Birth (ജനന തീയതി): dd-mm-yyyy
- Age (വയസ്സ്):
- General Educational Qualification (പൊതു വിദ്യാഭ്യാസ യോഗ്യത): Select General Qualification
- Technical Qualification (സാങ്കേതിക വിദ്യാഭ്യാസ യോഗ്യത): Select Technical Qualification
- Institution Name and Address (സ്ഥാപനത്തിന്റെ പേരും വിലാസവും):
- Fee (ഫീസ്): 1
- I hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the information given by me is proved false/not true, I will have to face the punishment as per the law. Also, all the benefits availed by me shall be summarily withdrawn.
- Buttons: Attach documents, Preview, Submit

Figure 9: Fill all the fields including attachments, and click the 'Attach documents' button.

ATTACH DOCUMENTS

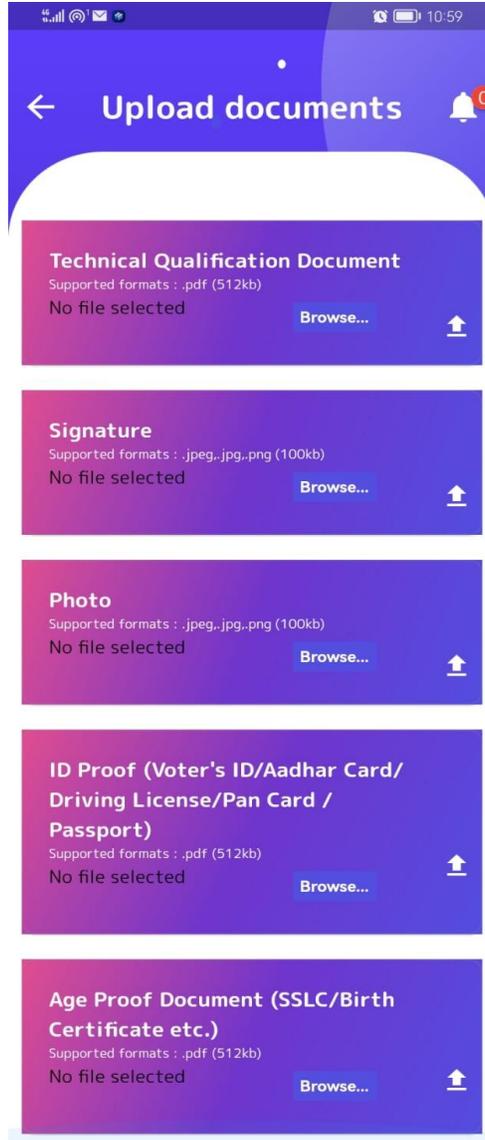


Figure 10: Upload all the required documents.

UPLOAD SUCCESSFULLY

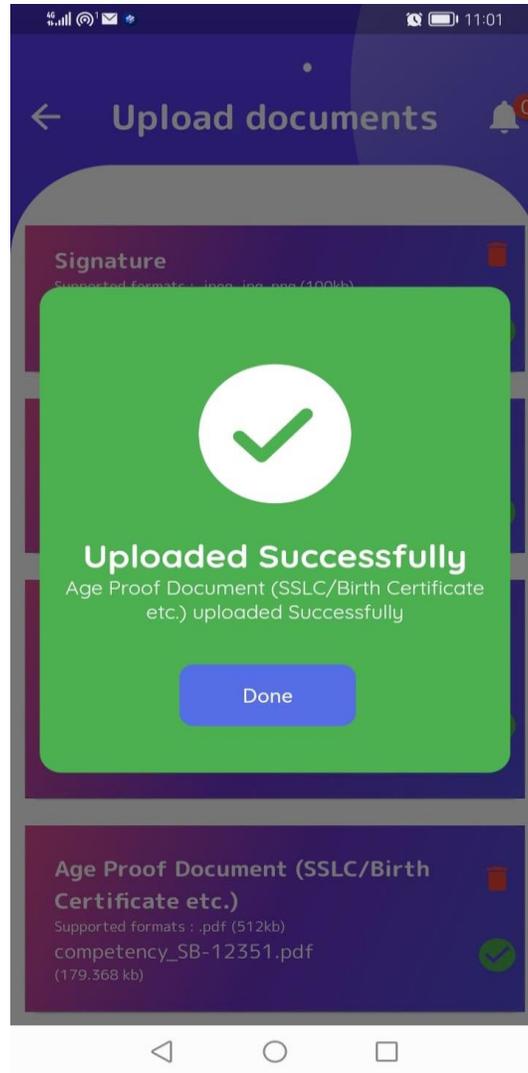


Figure 11: After uploading documents a success message will get displayed.

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PREVIEW



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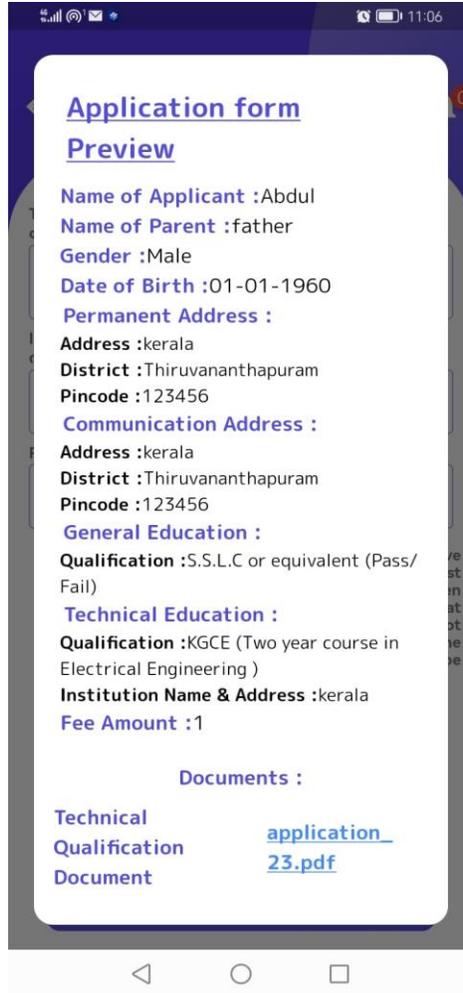


Figure 12: 'Preview' button shows the preview of the application

SAMRAKSHA

PAYMENT



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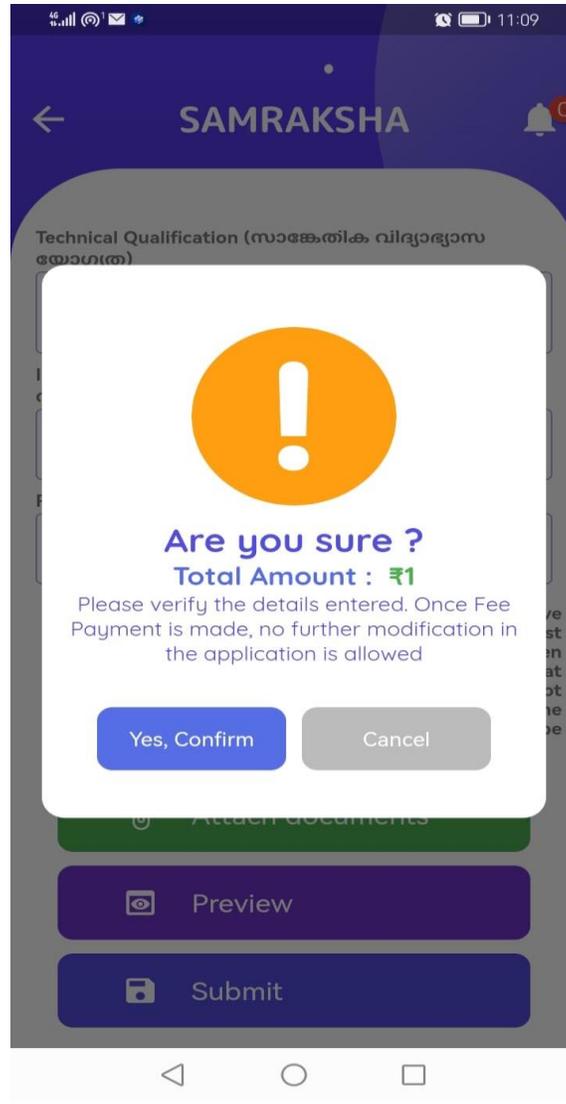


Figure 13: When submitting an application, it will be redirected to the payment page on confirm button.

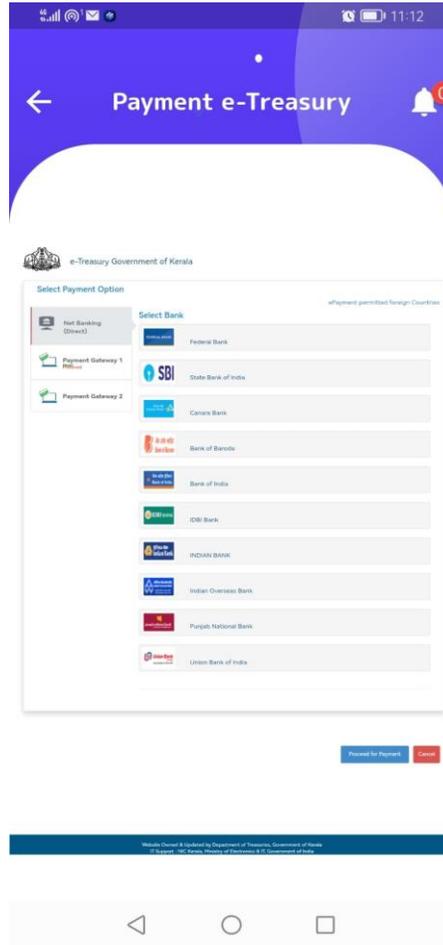


Figure 14: Payment Gateway page for different payment options

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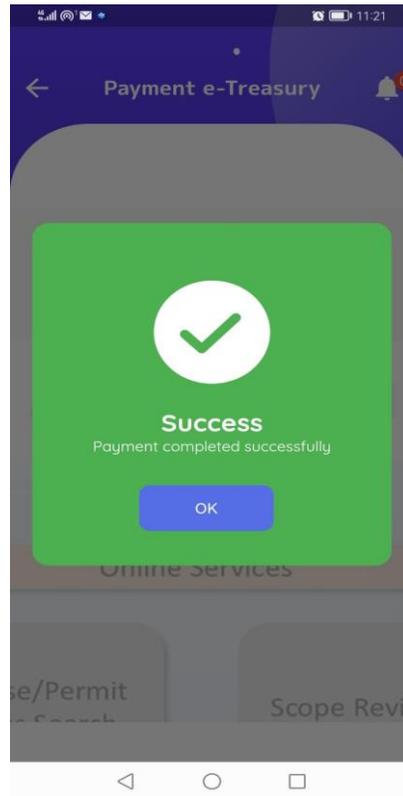


Figure 15: After successful payment, the user will get a success message.

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DOWNLOAD APPLICATION

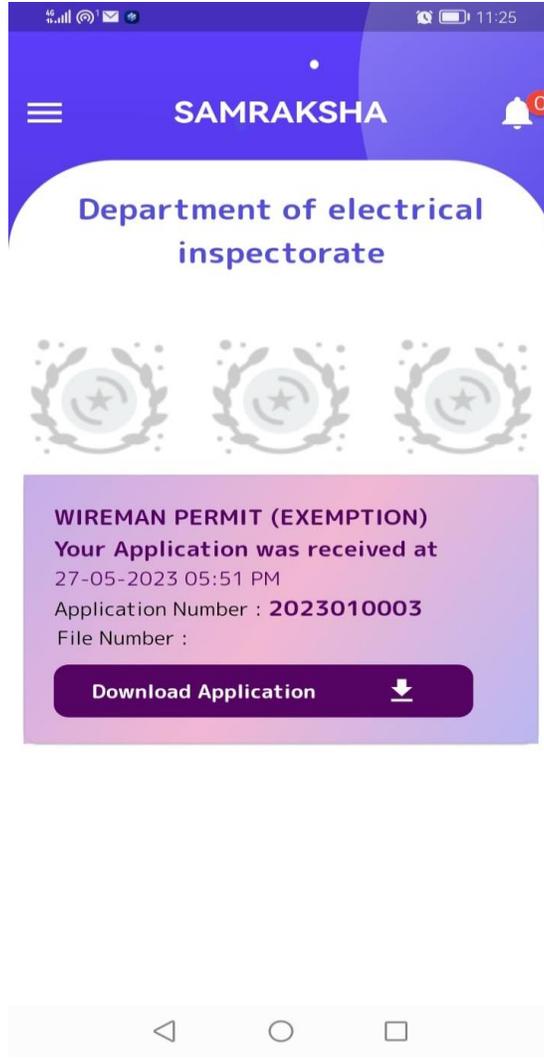


Figure 16: Users will be able to download the application on clicking the 'Download Application' button.

APPLICATION FOR ELECTRICITY WORKER



SAMRAKSHA

ELECTRICITY WORKER PERMIT APPLICATION FORM

Name of Applicant (അപേക്ഷകരുടെ പേര്)
Abdul

Mobile Number (മൊബൈൽ നമ്പർ)
7902969318

Gender (ലിംഗം)
Male

Name of Parent (പേരിടവരിയുടെ പേര്)
father

Permanent Address (സ്ഥിരമായ വാർഡിംഗ്)
kerala

Pin Code (പിൻകോഡ്)
123456

District (ജില്ല)
Thiruvananthapuram

Click here to copy Permanent Address as Communication address (സ്ഥിര വാർഡിംഗ് അല്ലെങ്കിൽ ബന്ധപ്പെടാനുള്ള വാർഡിംഗ് പകർപ്പ് ചെയ്യുക.)

Address for Communication (ബന്ധപ്പെടാനുള്ള വാർഡിംഗ്)
kerala

Pin Code (പിൻകോഡ്)
123456

District (ജില്ല)
Thiruvananthapuram

Date of Birth (ജനന തീയതി)
01-01-1960

Age (വയസ്സ്)
63

General Educational Qualification (പൊതു വിദ്യാഭ്യാസ യോഗ്യത)
S.S.L.C or equivalent (Pass/Fail)

Technical Qualification (സാങ്കേതിക വിദ്യാഭ്യാസ യോഗ്യത)
Select Technical Qualification

Institution Name and Address (സാഹിത്യത്തിന്റെ പേര് വിലാസം)

Have you presented the three-year experience certificate from Kerala State Electricity Board Ltd. Executive Engineer or from the person who has been authorized from the Licensee (പൊതു വെള്ളിപ്പാലത്തിൽ അതിന്റെ അധികാരിയുടെ അനുമതിയോടുകൂടി അനുബന്ധിച്ചിട്ടുള്ള മൂന്നു വർഷത്തെ അനുഭവപത്രം സമർപ്പിച്ചിട്ടുണ്ടോ?)
 No

Fee (ഫീ)
1

I hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the information given by me is proved false/not true, I will have to face the punishment as per the law. Also, all the benefits availed by me shall be summarily withdrawn.

Attach documents

Preview

Submit

APPLICATION FOR SUPERVISOR GRADE B EXEMPTION



SAMRAKSHA

SUPERVISOR GRADE B APPLICATION FORM (Exemption)

Name of Applicant (അപേക്ഷകരുടെ പേര്)
Abdul

Mobile Number (മൊബൈൽ നമ്പർ)
7902969318

Gender (ലിംഗം)
Male

Name of Parent (അപേക്ഷാവിരുത്തി പേര്)
father

Permanent Address (സ്ഥിരമായ താമസവിലാസം)
kerala

Pin Code (പിൻകോഡ്)
123456

District (ജില്ല)
Thiruvananthapuram

Click here to copy Permanent Address as Communication address (സ്ഥിര വിലാസം നൽകേണ്ടതുകൾ അയക്കേണ്ട വിലാസം നൽകേണ്ടതുകൾ ഇവിടെ ക്ലിക്ക് ചെയ്യുക.)

Address for Communication (അന്വേഷണങ്ങൾക്കുള്ള താമസവിലാസം)
kerala

Pin Code (പിൻകോഡ്)
123456

District (ജില്ല)
Thiruvananthapuram

Date of Birth (ജനന തീയതി)
01-01-1960

Age (വയസ്സ്)
63

General Educational Qualification (പൊതു വിദ്യാഭ്യാസ യോഗ്യത)
S.S.L.C or equivalent (Pass/Fail)

Technical Qualification (സാങ്കേതിക വിദ്യാഭ്യാസ യോഗ്യത)
Select Technical Qualification

Institution Name and Address (സാക്ഷാൽപ്പേരിന്റെ പേര് വിലാസം)

Are you employed on a permanent basis? If so give details (നിങ്ങൾ സ്ഥിരമായി ജോലി ചെയ്യുന്ന ആളാണോ? എങ്കിൽ വിവരങ്ങൾ നൽകുക)

Experience Details (പ്രവർത്തിച്ചിട്ടുള്ള വിവരങ്ങൾ) **Add**

Fee (ഫീസ്)
1

I hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the information given by me is proved false/not true, I will have to face the punishment as per the law. Also, all the benefits availed by me shall be summarily withdrawn.

Attach documents

Preview

Submit



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APPLICATION FOR ELECTRICAL CONTRACTOR GRADE -B

SAMRAKSHA

ELECTRICAL CONTRACTOR LICENSE APPLICATION FORM (GRADE B)

Name in which Electrical Contractor License is applied for (എല്ലാ കമ്പനികൾക്കും സംരംഭങ്ങൾക്കും അനുയോജനമാണ്)

Whether application is in name of person or business (അപേക്ഷ എന്തിനാണ് നൽകിക്കൊണ്ടിരിക്കുന്നത്)

In Person

Mobile Number (സംഭരണ നമ്പർ)

Business Address (സംരംഭന വിലാസം)

Business Address Pincode (പിൻകോഡ്)

Business Address District (ജില്ല)

Whether the applicant is a company registered under the Companies Act or constituted under any other enactment. If so furnish details and documents to prove the status of the firm (കമ്പനിയുടെ സ്ഥിതി അല്ലെങ്കിൽ മറ്റ് നിയമങ്ങൾ അനുസരിച്ച് രൂപീകരിച്ച കമ്പനിയുടെ സ്ഥിതിയെക്കുറിച്ചുള്ള വിവരങ്ങൾ നൽകുക)

Whether the company has a registered office in Kerala (കേരളത്തിൽ രജിസ്റ്റർ ചെയ്ത ഓഫീസ് ഉണ്ടാണോ)

No

Full name and house address of Proprietor or partner (ഉടമസ്ഥന്റെ പേര്, വിലാസം)

Whether the applicant is a manufacturing firm or production unit (ഉത്പാദന കമ്പനി അല്ലെങ്കിൽ ഉത്പാദന യൂണിറ്റ്)

Manufacturing Firm

Name of the person who will sign documents on behalf of the contractor (നൽകുന്ന രേഖകളുടെ പേരിൽ ഒപ്പുവെക്കുന്നയാളുടെ പേര്)

Whether a contractor's License has been issued under this name by any other Licensing Board, if so, please mention the name of the board (ഏതെങ്കിലും മറ്റ് ലൈസൻസിംഗ് ബോർഡ് ഈ പേരിൽ ലൈസൻസ് നൽകിയിട്ടുണ്ടെന്ന് ഉറപ്പാക്കുക)

Name of Issuing Authority (ലൈസൻസ് നൽകുന്ന ഓഫീസ്)

Date of issue (ലൈസൻസ് നൽകിയ തീയതി)

Date of expiry of License (ലൈസൻസ് അവസാനിക്കുന്ന തീയതി)

Details of works permitted to be undertaken (നൽകുന്ന ലൈസൻസിന് അനുവദിക്കാവുന്ന പ്രവർത്തനങ്ങൾ)

Whether adequate drawing office facilities for preparation of drawings, blue prints etc. is available. If not, please mention the reasons (രേഖകൾ തയ്യാറാക്കുന്നതിന് ആവശ്യമായ ഓഫീസ് സൗകര്യങ്ങൾ ഉണ്ടാണോ)

No

Scope Applied for (അപേക്ഷിച്ച സ്കോപ്പ്)

No Equipments added

No employees added

Fee (രൂപ)

I hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the information given by me is proved false/not true, I will have to face the punishment as per the law. Also, all the benefits availed by me shall be summarily withdrawn.

Additionally, this application required to add equipment and employees

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<https://samraksha.ceikerala.gov.in/>

ADD EQUIPMENTS

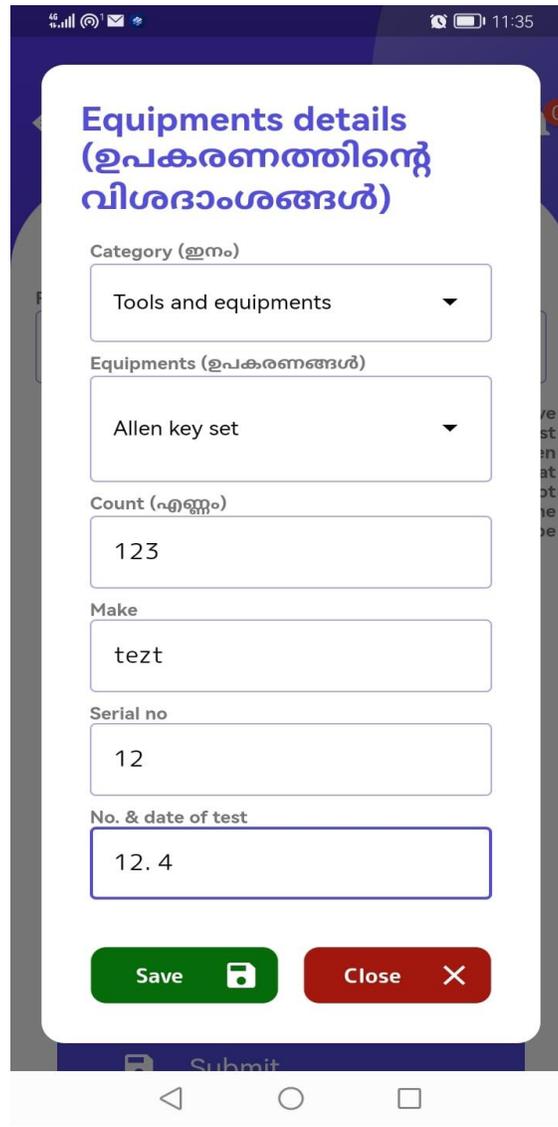


Figure17: Select category and equipment, then fill other details and click the save button

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ADD EMPLOYEE



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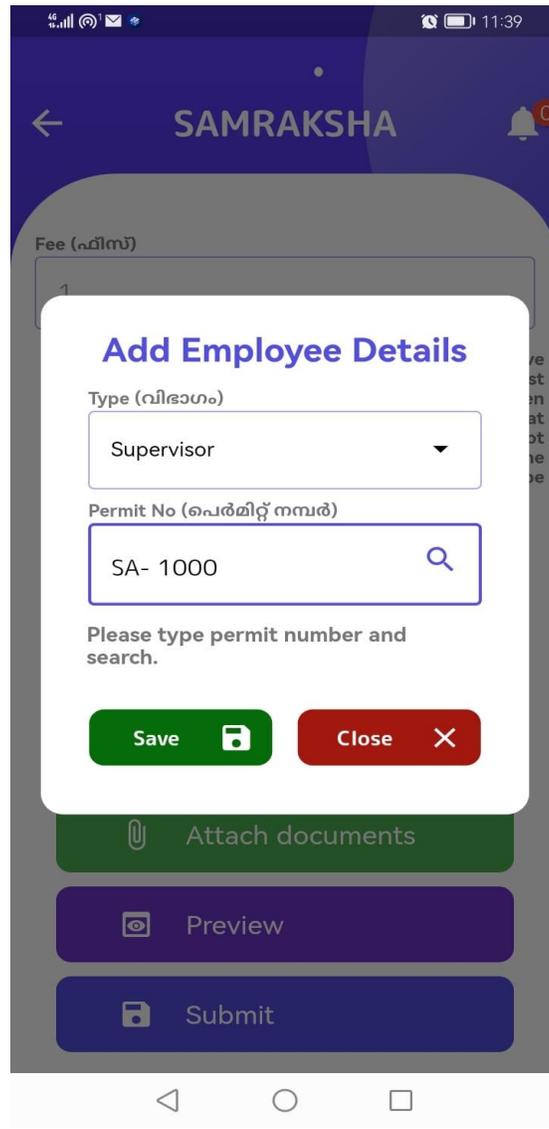


Figure18: Add the employee and click the save button.

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MY LICENCE/PERMIT

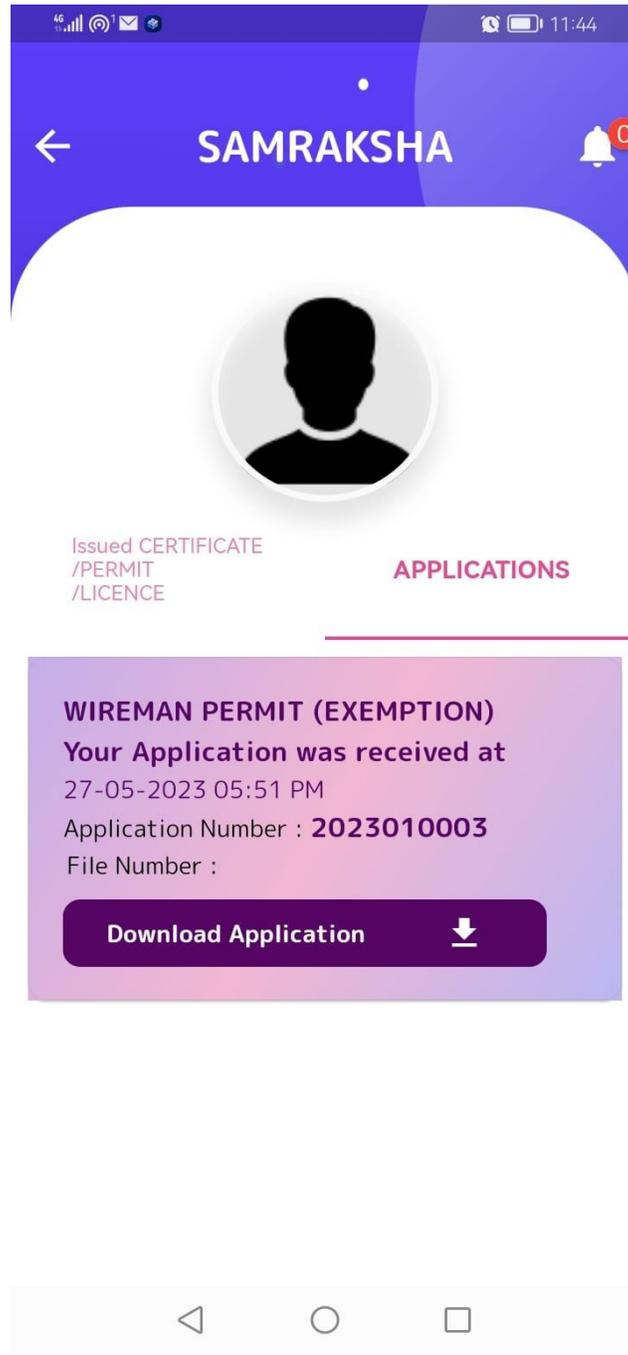


Figure19: This section shows the application submitted and issued certificate.

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GRIEVANCE/FEEDBACK

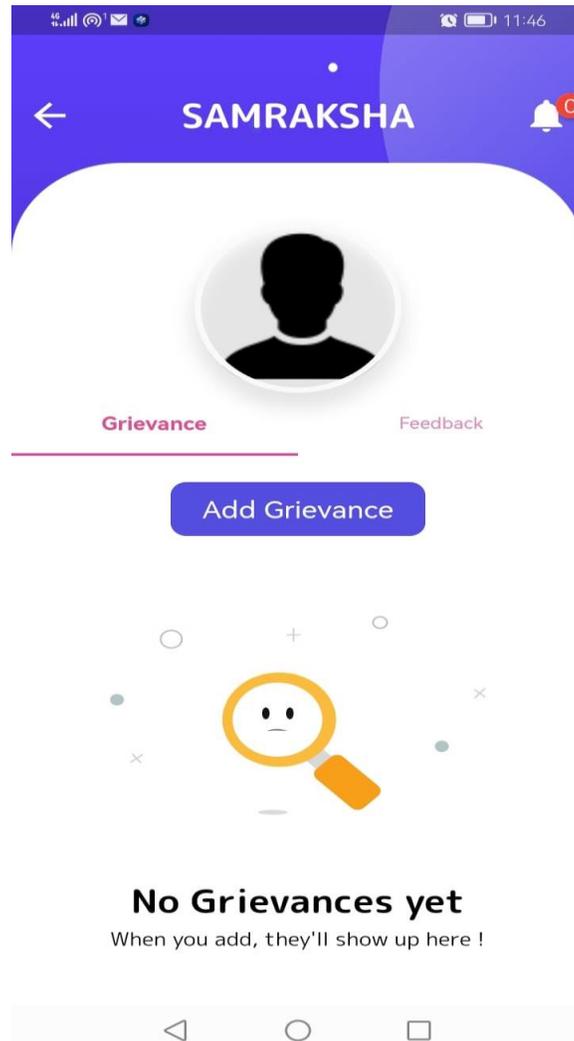


Figure20: In this section user is option to send feedback/grievance

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MY PROFILE



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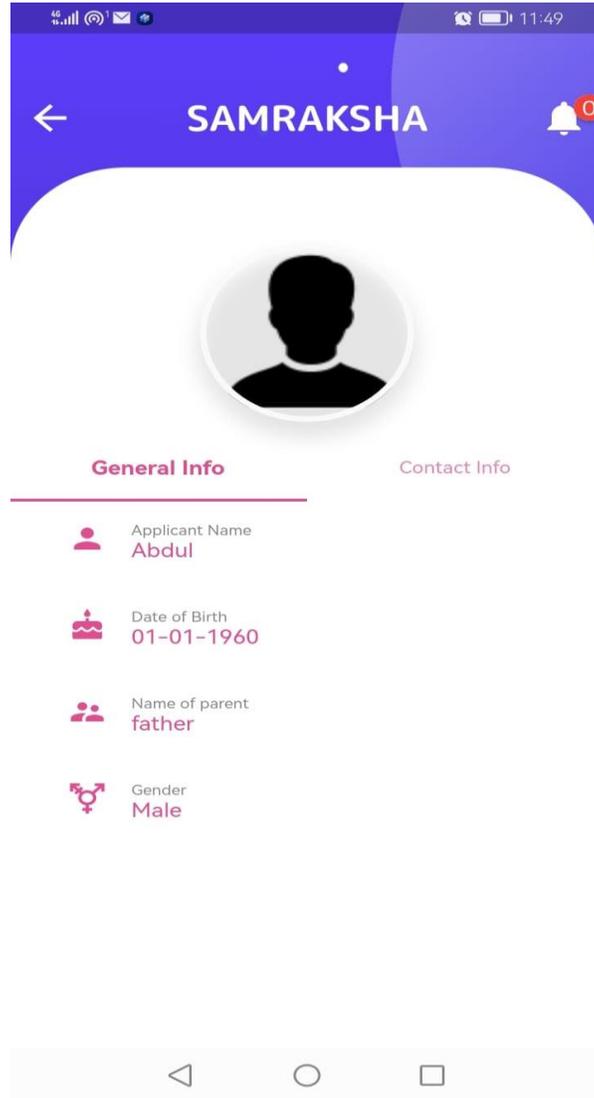


Figure21: This page shows the applicant profile with general and contact information

CHANGE PASSWORD

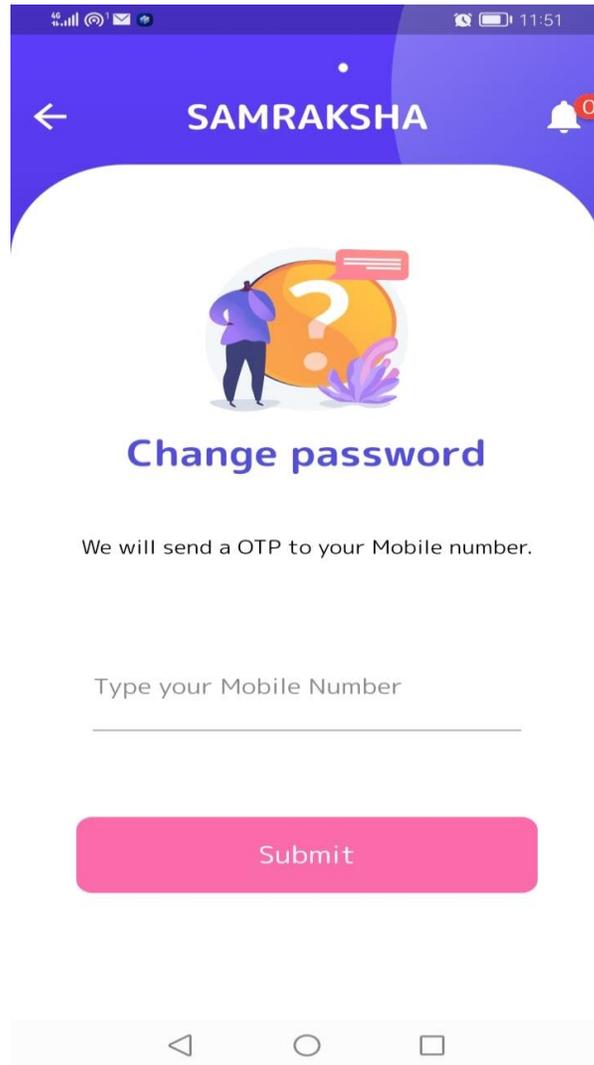


Figure22: This is a change password screen for changing the password of the User. For this user should enter the mobile number. An OTP will be sent to the entered mobile number, after successful verification, the user will be able to change the password.

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CONTACT US



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Figure23: It displays the list of offices in Trivandrum. Users will get an option to search offices in district wise.

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BADGES



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Figure24: After the application is approved by the chief, the user will get a badge having the license details. Users can download a license from the option provided. For these options are added along with the badge. User can hold multiple badges based on their eligibility.

SAMRAKSHA

Certificate/Permit/
Licence

Electrical Supervisor Grade A Licence

Permit Number : **SA-4000**

Applicant Name : **ABDUL**
Contact Number : **7902969318**
Status : **Live**

Issued Date	Valid upto
29/05/2023	01/01/2025

Download Permit

Download Competency

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APPLICATION DOWNLOADED



Figure25: After successful completion of submitting application download application button gets displayed. Applicant have option to download the application form.

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LOGOUT

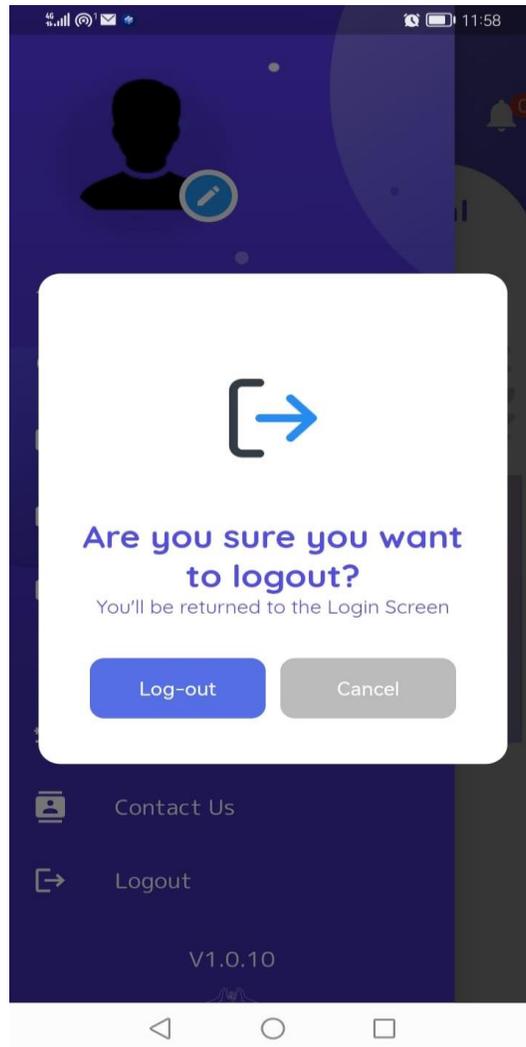


Figure26: while clicking the logout button the user will be logged out of the application.